

BELKNAP COUNTY COMMISSIONERS  
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John H. Thomas  
Chairman  
Belmont

Edward D. Philpot  
Vice-Chairman  
Laconia

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes August 20, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 pm on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Absent: Commissioner Edward D. Philpot, Jr.

**Calendar:** Commissioners reviewed the meeting schedule for September.

**Approval of minutes:** M/Nedeau to approve the 08/06/14 minutes as written. M/Philpot for discussion. All in favor. **Motion passes.**

**Correspondence:** Administrator Shackett prepared a Childhood Cancer Awareness Draft Proclamation for the Commissioners to review. Commissioner Thomas read out loud. The organization is asking for the Commissioners to adopt and declare the month of September as Childhood Cancer Awareness Month in Belknap County. M/Philpot, S/Nedeau to adopt the proclamation. Unanimous. **Motion passes.** Administrator Shackett gave the Commissioners registration info and costs for the 2014 NHAC conference. Commissioner Thomas and Nedeau will sign up and attend.

**LRPA TV:** Denise Beauchaine, Executive Director of LRPA gave to meet with the Commissioner on behalf of LRPA Board as they could not be present. Ms. Beauchaine was asking about the Commissioners position on their budgetary comfort level? The LRPA Board is discussing an increase in rates. This is based on the fact that they are not only taping Commissioners meetings, but also Delegation and jail planning, and occasionally have to travel to Concord etc. There is a lot more meetings etc. when they first started with the County years back. Commissioner Philpot would like to see a menu with options (i.e.: one camera, one person, 2 cameras, two people etc.) Some sort of schedule would help the Commissioner to know what to put in the budget. Denise will report back to her Board of Directors to have them put a fee schedule together along with some recommendations. The Commissioners and LRPA TV enjoy the good partnership that they have.

**Administrators report:** See attached report. Administrator Shackett is requesting permission to combine to part time positions into one full time position in the Nursing Home. This proposal fits into the existing budget. Commissioners are unanimously in favor and accept the County Administrators recommendation.

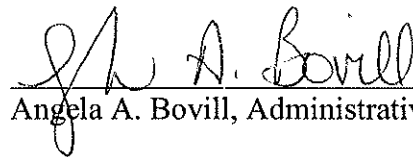
**Public input:** Dave Devoy from Sanbornton asked if the Commissioners knew that an estimate was being prepared to get a better cost for the HVAC system in the jail. Administrator Shackett verified that Eckhart and Johnson is working on a quote.

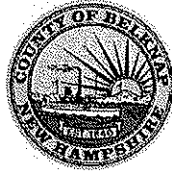
**Nonpublic session:** M/Philpot, S/Nedeau to enter into nonpublic session per RSA 91-A3, II (a) and (c). Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Unanimous. **Motion passes.** The Board entered into nonpublic session at 6:00 pm.

M/Nedeau, S/Philpot to conclude nonpublic session at 6:21 pm. Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Unanimous. The Commissioners returned to public session at 6:21 pm.

**Adjourn:** M/Nedeau, S/Philpot to adjourn at 6:22 pm. Unanimous. **Motion passes.**

Respectfully submitted,

  
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Angela A. Bovill, Administrative Assistant



**Administrator's Report  
8/20/2014**

Surveillance System RFP – One company interviewed, two to go.

Jail – Mr. Hemphill is not going to be in NH, but was very helpful and has offered to show us the facilities he's designed in NC.

Personnel Committee process – no word yet.

Sheriff's communication tower:

2-Way Communications is coordinating the installation and sync of all of our microwaves at the same time. This is not a simple task, as we will have 6 sites going on line simultaneously.

They need to set a date based on a good weather forecast and tell us it will be done before the end of this month. So, there will be a microwave dish on top of this tower, along with some incidental hardware that will be mostly invisible.

I'm waiting for an answer on why the camera is mounted to a telephone pole and could it be mounted to the new pole...

Audit Report is complete. They will attend an upcoming meeting to review the results with you.

NHAC conference – Cost is approximately \$500/person. No agenda available. As you know, we've discouraged employees from spending the night, and instead asked that they only attend educational sessions that may be offered. I know that Commissioners are invited and wonder if you have interest in attending?

Teamsters Union Contract – Should have a draft agreement to review & discuss at the next meeting. Going well.

Request permission to combine two p/t positions in the NH Laundry to create one f/t position. Unable to fill p/t positions and when we do they turn over fast. Existing p/t employee will not require health insurance at this time, which makes the proposal fit into our budget.